

Technical Writing

Assessment Fact Sheet

Overview

The Technical Writing test measures knowledge of the appropriate design and style for technical documentation. This test is designed for experienced technical writers.

Job Family/Title	Technical Writers
------------------	-------------------

Details

Average Testing Time (minutes)	24 minutes
Allowed Time (minutes)	90 minutes
Maximum Number of Questions	30 questions
Number of Sitzings	One
Designed for Unproctored Environment	Yes
Question Format	Multiple Choice - Adaptive
Product Category	Admin-Clerical

Knowledge, Skills, Abilities and Competencies Measured

Measures knowledge of troubleshooting end-user problems using common office software and hardware. The following areas are covered:

- Editing/Reviewing Work
- Job Overview
- Document Design
- Guidelines/Style/Techniques
- Online/Hypermedia/Interactive Media
- Document Development
- Project Management

Example Questions

Exit

Question Time Remaining: 0h : 2m : 51s

Of the following choices, which one is the preferred method for organizing software reference manuals?

a <input type="radio"/> By task
b <input type="radio"/> By feature (usually alphabetically)
c <input type="radio"/> As a series of conceptual overviews
d <input type="radio"/> By feature, from most frequently used feature to least frequently used feature
e <input type="radio"/> By task, from most frequently used task to least frequently used task

Next

Example Reports

Test: Technical Writing													
This report is confidential and its contents are intended to assist in the prediction of an applicant's work behavior. If you would like more information about this interpretive report or other products that SHL offers, please contact your account representative.													
Score: 1.37 Proficiency Level: Novice (1.00 - 1.50) The candidate demonstrates an understanding of only the most basic concepts of Technical Writing, including:													
<ul style="list-style-type: none"> • Professionalism • Editing/Reviewing Work 													
The candidate may have some knowledge of intermediate Technical Writing concepts, such as:													
<ul style="list-style-type: none"> • Online/Hypermedia/Interactive Media • Guidelines/Style/Techniques • Document Design • Job Overview 													
The candidate will be challenged by more advanced Technical Writing concepts such as:													
<ul style="list-style-type: none"> • Project Management • Document Development 													
Candidates scoring at the Novice level will likely require formal training or self study before becoming effective with Technical Writing.													
Percentile Comparisons The percentile score indicates how well the candidate scored relative to other candidates in the comparison population indicated by the score.													
Percentile Comparisons													
										Low	Medium	High	
										Percentile	36	70	100
Global Population										0			
Detail Item Results													
Order	Question	Topic	Description	Skill Level	Time Taken (Seconds)	Is Correct	A	B	C	Theta	Info	Stand Error	
1	TECH_WRITING_BB_0128	Online/Hypermedia /Interactive Media	Storyboards/Thumbnail Sketches	Intermediate	1.8	No							
2	TECH_WRITING_BB_0077	Editing/Reviewing Work	Online Editing	Basic	2.2	No							
3	TECH_WRITING_BB_0140	Online/Hypermedia /Interactive Media	Navigation	Intermediate	1.2	No							