QuickBooks Pro 2011

Assessment Fact Sheet

Overview

The QuickBooks Pro 2011 test measures knowledge of the QuickBooks accounting software. Designed for experienced users.

Job Family/Title	Accounting and Finance Professionals

Details

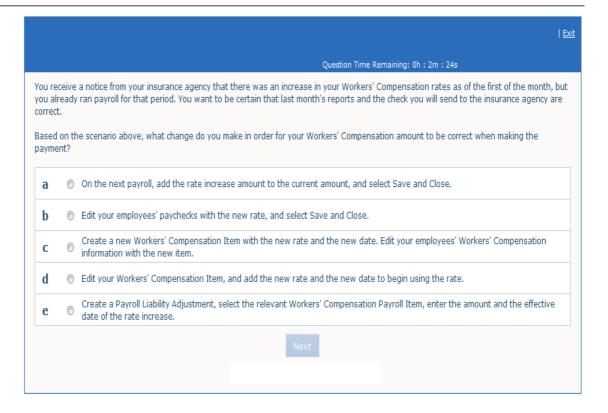|	
Average Testing Time (minutes)	23 minutes
Allowed Time (minutes)	90 minutes
Maximum Number of Questions	30 questions
Number of Sittings	One
Designed for Unproctored Environment	Yes
Question Format	Multiple Choice – Adaptive
Product Category	Accounting and Finance

Knowledge, Skills, Abilities and Competencies Measured

The following areas are covered:

- Banking
- File Maintenance
- Inventory
- Job Cost
- Navigation
- Payables
- Payroll
- Reports
- Sales

Example Questions

Question Time Remaining: 0h : 2m : 24s

| Exit

You receive a notice from your insurance agency that there was an increase in your Workers' Compensation rates as of the first of the month, but you already ran payroll for that period. You want to be certain that last month's reports and the check you will send to the insurance agency are correct.

Based on the scenario above, what change do you make in order for your Workers' Compensation amount to be correct when making the payment?

a ○ On the next payroll, add the rate increase amount to the current amount, and select Save and Close.

b ○ Edit your employees' paychecks with the new rate, and select Save and Close.

c ○ Create a new Workers' Compensation Item with the new rate and the new date. Edit your employees' Workers' Compensation information with the new item.

d ○ Edit your Workers' Compensation Item, and add the new rate and the new date to begin using the rate.

e ○ Create a Payroll Liability Adjustment, select the relevant Workers' Compensation Payroll Item, enter the amount and the effective date of the rate increase.

Next

Example Reports

Test: QuickBooks Pro 2011
This report is confidential and its contents are intended to assist in the prediction of an applicant's work behavior. If you would like more information about this interpretive report or other products that SHL offers, please contact your account representative.

Score: 2.9
Proficiency Level: Proficient (2.51 - 3.50)
The candidate has mastered the basic concepts of QuickBooks Pro 2011, including:

- Navigation
- Sales
- File Maintenance

The candidate demonstrates a clear understanding of intermediate QuickBooks Pro 2011 concepts, such as:

- Inventory
- Reports
- Banking

The candidate may have some knowledge of more advanced QuickBooks Pro 2011 concepts such as:

- Payables
- Payroll
- Job Cost

At the Proficient level, the candidate will be capable of working on most projects involving QuickBooks Pro 2011 with minimal assistance. However, the candidate will probably require more assistance with advanced concepts.

Percentile Comparisons
The percentile score indicates how well the candidate scored relative to other candidates in the comparison population indicated by the score.

Percentile Comparisons

			Low	Medium	High
		Percentile	30	70	100
Global Population		63		◆	

Detail Item Results

Order	Question	Topic	Description	Skill Level	Time Taken (Seconds)	Is Correct	A	B	C	Theta	Info	Stand Error
1	QUICKBOOKS_PRO_2011_BB_0001	Navigation	Lists	Basic	11.2	No						
2	QUICKBOOKS_PRO_2011_BB_0267	Payroll	Workers' Compensation	Advanced	62.4	Yes						
3	QUICKBOOKS_PRO_2011_BB_0005	Navigation	Journal Entries	Basic	1.9	No						