Payroll Fundamentals (U.S.)

Assessment Fact Sheet

Overview

The Payroll Fundamentals test measures a candidate's knowledge of processing receivables, invoices, and payroll. This test is designed for payroll clerks and others who handle payroll processing. Test-takers will need a calculator for this exam.

Job Family/Title	Financial Analyst/Bookkeeper/Accounting Professionals

Details

Average Testing Time (minutes)	15 minutes
Allowed Time (minutes)	90 minutes
Maximum Number of Questions	30 questions
Number of Sittings	One
Designed for Unproctored Environment	Yes
Question Format	Multiple Choice - Adaptive
Product Category	Finance

Knowledge, Skills, Abilities and Competencies Measured

Measures knowledge of the following areas of financial analysis:

- Bookkeeping
- Fair Labor Standards Act
- Payroll Calculation
- Tax Forms
- Worker Status