

## Microsoft Excel 2010 (Adaptive)

## **Assessment Fact Sheet**

Overview	The Microsoft Excel 2010 (adaptive) test measures knowledge of Excel 2010. Designed for experienced users.	
	Job Family/Title	Knowledge Worker, Computer User
Details	Average Testing Time (minutes)	22 minutes
	Allowed Time (minutes)	90 minutes
	Maximum Number of Questions	30 questions
	Number of Sittings	One
	Designed for Unproctored Environment	Yes
	Question Format	Multiple Choice – Adaptive
	Product Category	Software Skills

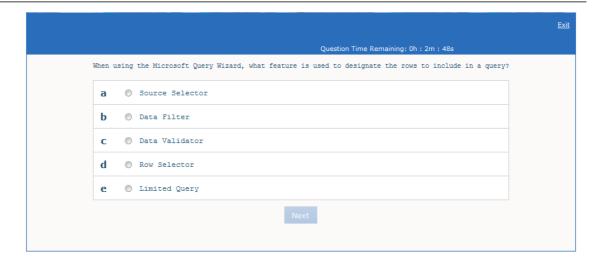
Knowledge, Skills, Abilities and Competencies Measured

The following areas are covered:

- Advanced User Features
- Functions and Analytical Tools
- Multiple Worksheets
- Printing and Views
- Privacy and Security
- Tables and Graphics
- Workbook and Worksheet Features
- Worksheet Formatting



## **Example Questions**



## Example Reports

