

Microsoft Excel 2007 (Adaptive)

Assessment Fact Sheet

Overview	The Microsoft Excel 2007 (adaptive) test measures a candidate's knowledge of Microsoft Excel 2007. This test is designed for experienced MS Excel 2007 users.	
	Job Family/Title	Computer End Users
Details	Average Testing Time (minutes)	21 minutes
	Allowed Time (minutes)	90 minutes
	Maximum Number of Questions	30 questions
	Number of Sittings	One
	Designed for Unproctored Environment	Yes
	Question Format	Multiple Choice - Adaptive
	Product Category	Software SKills

Knowledge, Skills, Abilities and Competencies Measured

Measures knowledge of the following areas of the MS Excel 2007:

- Data Entry
- Data Manipulation
- External Data
- Formulas/Functions
- Graphics
- Software Interface
- VBA Interface
- Web Interface